



INVITATION TO TENDER

PROCURING ENTITY: Rural Electrification and Renewable Energy Corporation P.O Box 34585 – 00100 NAIROBI

CONTRACT NAME AND DESCRIPTION: Supply and Delivery of AutoCAD; RFX NO. 1000001391.

1. Tendering will be conducted under open competitive method (National) using a standardized tender document. Tendering is open to all qualified and interested Tenderers.
2. Qualified and interested tenderers may obtain further information and inspect the Tender Documents during office hours *8.00am - 12.45pm to 1.45pm- 4.00pm Monday to Friday*] at the address given below.
3. Tenderers who are not yet registered with REREC must register their companies in order to participate in the tender using link below that can be found from the website www.rerec.co.keProcurement.
Supplierregistration:[https://suppliers.rea.co.ke:44200/supportal\(bD1IbiZjPTUwMCZkPW1pbg=\)/bspwdapplication.do#VIEW_ANCHOR-ROS_TOP](https://suppliers.rea.co.ke:44200/supportal(bD1IbiZjPTUwMCZkPW1pbg=)/bspwdapplication.do#VIEW_ANCHOR-ROS_TOP).
4. A complete set of tender documents may be viewed and downloaded by interested tenderers free of charge electronically from the Website www.rerec.co.ke under June, 2025 tender documents, through the e-procurement portal using <https://suppliers.rea.co.ke:44300/irj/portal> and on the Public Procurement Information Portal <https://tenders.go.ke>. Any clarification to the tender will be placed on the Corporation website.
5. Tenders shall be quoted be in Kenya Shillings and shall include all taxes. Tender shall remain valid for 147 days from the date of tender opening.
6. All Tenders must be accompanied by bank tender Security of Kshs. 1,000,000.00 Original bid security must be deposited to the tender box before closing date and time.
7. The Tenderer shall chronologically serialize all pages of the tender documents submitted.

8. Completed tenders scanned in pdf format must be delivered to the SRM portal; <https://suppliers.rea.co.ke:44300/irj/portal> with scanned documents uploaded to the collaboration folder on or before closing/opening date and time as indicated above. A guide on tender submission labelled (Quick bidding reference) can be found in the REREC website.

<https://www.rerec.co.ke/Supplier-Bidding-Quick-reference-guide.pdf>.

9. Only Electronic Tenders will be permitted.
10. Tenders will be opened immediately on **15.07.2025 @10.00am**. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the address below.
11. Late tenders will be rejected.
12. The addresses referred to above are:

Address for obtaining further information on tender documents

Original Bid security delivered to the tender Box (Kawi Complex, Block C, Ground floor, Off Popo Road,). Contact Manager, Supply chain management, telephone number: 0709193000 and e-mail address: tenders@rerec.co.ke

Address for Submission of Tenders:

Address for Submission of Tenders.

Online only through <https://suppliers.rea.co.ke:44300/irj/portal>

Address for Opening of Tenders.

Kawi Complex, Block C, Ground floor.

Designation: Chief Executive Officer.